## TABLE OF CONTENTS

1. Vision Statement ........................................................................................................................................... 3
2. Purpose......................................................................................................................................................... 3
3. Rationale....................................................................................................................................................... 3
4. Responsibility............................................................................................................................................... 3
5. Acceptable Uses.......................................................................................................................................... 3
6. Unacceptable Uses ...................................................................................................................................... 3
7. iPad Program............................................................................................................................................... 4
8. Revision Record.......................................................................................................................................... 4
1. **Vision Statement**

To live out our Catholic tradition through the charism of the Sisters of the Good Samaritan of the Order of St Benedict, in a spirit of compassion, hospitality and stewardship. Each student is challenged to respond radically to the Gospel to critique and transform the world.

2. **Purpose**

The ownership of Personal Digital Devices require that staff, students and parents take steps to ensure they are used responsibly. The Acceptable Uses Policy is designed to ensure potential issues (such as mobile and electronic device etiquette) can be clearly identified and addressed; ensuring the benefits that mobile devices provide (such as increased safety) can continue to be enjoyed by our students. Marymount College has established the following Acceptable Uses Policy for Personal Digital Devices that provide staff, students and parents with guidelines during College hours. In order for students to carry Personal Digital Devices during College hours, students and their parents/carers must first read and understand the Acceptable Uses Policy. This Acceptable Uses Policy also applies to students during College excursions, camps and extra-curricular activities.

3. **Rationale**

Marymount College accept that parents provide their children with mobile phones to protect them from everyday risks involving personal security and safety. It is acknowledged that providing a child with a mobile phone gives parents reassurance that they can speak with their children quickly. Marymount College accept that parents give their children Digital Devices for their personal entertainment.

4. **Responsibility**

It is the responsibility of students who bring Personal Digital Devices onto College premises to adhere to the guidelines outlined in this document. Parents should be aware of these guidelines and consequences if their child takes Personal Digital Devices onto College premises.

5. **Acceptable Uses**

Personal Digital Devices must be securely locked in personal lockers and switched to silent during College hours unless it is required for educational purposes at the request of the teacher. In case of an emergency, parents must contact the College directly. In this way girls can be contacted and assisted in an appropriate manner via College administration.

6. **Unacceptable Uses**

Unless express permission is granted to the contrary and with exception to students participating in the College iPad Program, Personal Digital Devices must not be used to make calls, send SMS messages, access the Internet or any other application during College hours. Similarly, Personal Digital Devices are not to be used to listen to music, take photos or video images on the College premises etc during College hours, unless expressly required for student learning, whereby the teacher will grant permission for specific use of the device. Upon completion, the device must be returned to the student’s secure locker. Should there be any use of Personal Digital Devices during College hours without permission, the student responsible will have their device confiscated. Parents/carers will need to contact the Teacher who confiscated the device, in order to have the device returned to the student.
7. **iPad Program**

Given the nature of the Personal iPad Program, the appropriate Acceptable Uses Policy is presented and read in partnership between parents/carers and the student on Launch Evenings.

8. **Revision Record**

<table>
<thead>
<tr>
<th>Document Title</th>
<th>Personal Digital Devices</th>
</tr>
</thead>
<tbody>
<tr>
<td>Document Type</td>
<td>Policy</td>
</tr>
<tr>
<td>Document Date</td>
<td>2014</td>
</tr>
<tr>
<td>Principal</td>
<td>Ms Sara Scungio</td>
</tr>
<tr>
<td>College Board Chair</td>
<td>Ms Leanne Prior</td>
</tr>
<tr>
<td>Review Date</td>
<td>2016</td>
</tr>
<tr>
<td>Revision History</td>
<td></td>
</tr>
</tbody>
</table>